

UFCOM Finance & Administration Internship Program



The UFCOM Finance and Administration Internship Program is a paid summer opportunity in Gainesville, FL for graduate students in MHA, MPH, or MBA programs. Interns gain hands-on experience in health administration, working on high-impact projects alongside executive leadership. With a strong focus on mentorship, professional development, and career exploration, this program prepares early careerists to thrive as future healthcare leaders.

Why Choose Us?

- Executive Mentorship
- Project Management
- Data Analysis Exposure
- Leadership Development
- College Level Impact

Preceptors

- Reports to the Current Administrative Fellow
- The CFO & Associate Director of Operations serve as the preceptors

Timeline

- 9/12 - App opens
- 10/10 - App closes
- Mid October - Round 1
- Late October - Round 2
- November - Decisions

Apply Today

Applicants must submit the following materials to adminfellowship@comfs.ufl.edu as a single PDF by **October 10th 2025**

- Current professional resume
- Cover letter
- One professional reference
 - Name, Title, & Contact Info



Materials must be labeled "Last Name, First Name_UFCOMFA Administrative Internship"

